ENC DESCONS

**TENNESSEE FARM BUREAU** WOMEN'S REFERENCE HANDBOOK SUPPLEMENT For 2010

in which was

# **SECTION I**



# Introduction To Farm Bureau Women's Leadership Committee

### TENNESSEE FARM BUREAU FEDERATION State Women's Leadership Committee

Mrs. Jane May, Chairman williammay@charter.net

Mrs. Brenda Baker, Rep. District I sambaker@bellsouth.net

Mrs. Debbie Bryan, Rep. District III debbeebryan@hotmail.com

Mrs. Catherine Keck, Rep. District V cekeck\_1@hotmail.com

Mrs. Faye Coble, Rep. District II fayecoble@cafes.net

Mrs. Lou Nave, Rep. District IV glnave@dtccom.net

Mrs. Kristy Chastine, Advisor kchastine@tfbf.com



2010 American Farm Bureau Convention (1st row - L to R) Faye Coble, Lincoln Co., Jane May, Dyer Co., & Debbie Bryan, Coffee Co. (2nd row - L to R) Brenda Baker, Obion Co., Catherine Keck, Claiborne Co., & Lou Nave, Cannon Co.

DISTRICT I WOMEN'S CHAIRMEN

GIBSON COUNTY BENTON COUNTY LAUDERDALE COUNTY

Mrs. Sue Waters Mrs. Ruth Ethridge Mrs. Geneva Crihfield

CARROLL COUNTY HARDEMAN COUNTY MADISON COUNTY

Mrs. Page Jackson Mrs. Louise Lewis Mrs. Glynda Mitchell

**HARDIN COUNTY CHESTER COUNTY** MCNAIRY COUNTY

Mrs. Thelma Peddy Mrs. Becky Rose Mrs. Hilda Ashe

CROCKETT COUNTY **OBION COUNTY HENDERSON COUNTY** Mrs. Catherine Via Mrs. Brenda Baker

Mrs. Joyce McBride

DECATUR COUNTY SHELBY COUNTY **HENRY COUNTY** 

Mrs. Mary Sue Myracle Mrs. Betty Axton Mrs. Barbara Jones

DYER COUNTY TIPTON COUNTY LAKE COUNTY Mrs. Phyllis Burchfiel Mrs. Lisa McDaniel

Mrs. Joanie Hopper

FAYETTE COUNTY WEAKLEY COUNTY Mrs. Carolyn Powers Mrs. Amy Tuck

DISTRICT II WOMEN'S CHAIRMEN

RUTHERFORD COUNTY BEDFORD COUNTY LEWIS COUNTY Mrs. Nelle Mahaffey Mrs. Melba Rasbury Mrs. Francille Whitworth

SUMNER COUNTY DAVIDSON COUNTY LINCOLN COUNTY Mrs. Mary Jane Hurt Mrs. Faye Coble Mrs. Sheila Groves

Ms. Vicky McAlister WAYNE COUNTY DICKSON COUNTY Mrs. Judy Steele Mrs. Barbara Corlew

**MARSHALL COUNTY** 

Mrs. Wynona Clark WILLIAMSON COUNTY GILES COUNTY

Mrs. Sherry Sanders Mrs. Teresa Rollins **MAURY COUNTY** 

Mrs. Jean Crowe WILSON COUNTY **HICKMAN COUNTY** Mrs. Edna Word

Mrs. Fay Baker MONTGOMERY COUNTY

Mrs. Marilyn Harper **HOUSTON COUNTY** 

PERRY COUNTY Mrs. Doris Harlow

Mrs. Laura Sullivan

HUMPHREYS COUNTY Mrs. Lynn Mayberry

ROBERTSON COUNTY

Mrs. Paula Carr LAWRENCE COUNTY Mrs. Linda Taylor

### **DISTRICT III WOMEN'S CHAIRMEN**

 BLEDSOE COUNTY
 GRUNDY COUNTY
 MONROE COUNTY

 Mrs. Carolyn Hodge
 Mrs. Edwene Clay
 Mrs. Sherry Lay

 BRADLEY COUNTY
 LOUDON COUNTY
 RHEA COUNTY

 Mrs. Maxine Moore
 Mrs. Becky Richesin
 Mrs. Tommye Ann Allison

COFFEE COUNTYMARION COUNTYROANE COUNTYMrs. Carole WillisMrs. Shannon HaskewMrs. Faye Eblen

 FRANKLIN COUNTY
 MCMINN COUNTY
 SEQUATCHIE COUNTY

 Mrs. Dorotha Lee
 Mrs. Sandra Guthrie
 Mrs. Jobynia Johnson

### **DISTRICT IV WOMEN'S CHAIRMEN**

 CANNON COUNTY
 MACON COUNTY
 SMITH COUNTY

 Mrs. Lou Nave
 Mrs. Rachel Russell
 Mrs. Barbara Maxwell

CLAY COUNTY<br/>Mrs. Lisa ClementsMORGAN COUNTY<br/>Mrs. Robin SparkmanTROUSDALE COUNTY<br/>Ms. Mary Grace Gregory

 CUMBERLAND COUNTY
 OVERTON COUNTY

 Mrs. Linda Daugherty
 Mrs. Margaret Brown

 VAN BUREN COUNTY

 Mrs. Deane Haston

DEKALB COUNTYPICKETT COUNTYWARREN COUNTYMrs. Cathy OfficerMrs. Nelda RileyMrs. Tammie Gribble

 FENTRESS COUNTY
 PUTNAM COUNTY
 WHITE COUNTY

 Mrs. Helen Pierce
 Mrs. Rowena Nash
 Mrs. Margie Hunter

 JACKSON COUNTY
 SCOTT COUNTY

 Mrs. Joyce Pippin
 Ms. Robin McBroom

To learn more about the Farm Bureau Women's Program, please contact your county Farm Bureau office.

### **DISTRICT V WOMEN'S CHAIRMEN**

 BLOUNT COUNTY
 HAWKINS COUNTY

 Mrs. Beverly Griffith
 Mrs. Judy Bowery

 CAMPBELL COUNTY
 JEFFERSON COUNTY

 Mrs Linda Harris
 Mrs. Gloria Larrance

CARTER COUNTYJOHNSON COUNTYMrs. Gereel CableMrs. Margaret Wills

 CLAIBORNE COUNTY
 KNOX COUNTY

 Mrs. Bridget Day
 Mrs. Jama Mills

COCKE COUNTYSEVIER COUNTYMrs. Bettye CarverMrs. Geneva Sarten

GRAINGER COUNTYSULLIVAN COUNTYMrs. Virginia CavinMrs. Shelia Earhart

GREENE COUNTY
Mrs. Blanche Bernard
Ms. Rebecca Cable

 HAMBLEN COUNTY
 UNION COUNTY

 Mrs. Virginia Breeding
 Ms. Wanda Byerley

HANCOCK COUNTY
Mrs. Dorothy Presley

WASHINGTON COUNTY
Mrs. Carol Aiken

### TENNESSEE FARM BUREAU FEDERATION OFFICERS & STAFF PO Box 313

Columbia, Tennessee 38402-0313 Telephone: (931) 388-7872

<u>NAME</u> <u>RESPONSIBILITY</u>

Lacy Upchurch President

Julius Johnson Chief Administrative Officer

Wayne Harris Treasurer

Tim Dodd Comptroller/Farmers Services Incorporated

Ed Lancaster General Counsel

Joe Pearson Director, Commodity Activities

John Woolfolk Associate Director, Commodity Activities
Tiffany Howard Assistant Director, Commodity Activities
Darrell Ailshie Manager, Tennessee Livestock Producers

Pettus Read Director, Communications

Lee Maddox Associate Director, Communications
Melissa Burniston Assistant Director, Communications

Stacey Warner Communications Specialist
Rhedona Rose Director, Public Affairs

Stefan Maupin Associate Director, Public Affairs

Charles Curtis Director, Special Programs

Chris Fleming Associate Director, Special Programs
Kristy Chastine Associate Director, Special Programs

Bobby Beets Director, Organization

Bryan Wright Associate Director, Organization

Membership Benefits Coordinator

Joe McKinnon Regional Field Service Director
Hugh Adams Regional Field Service Director
Melissa Bryant Regional Field Service Director
Ryan King Regional Field Service Director
Eddie Clark Regional Field Service Director
Jim Bell Regional Field Service Director

### **SERVICE COMPANY STAFF**

NAME RESPONSIBILITY

Sonny Scoggins Chief Executive Officer, Tennessee Farmers

**Insurance Companies** 

Lonnie Roberts Chief Executive Officer, Tennessee Rural Health

Improvement Association (TRH)

### FARM BUREAU BOARD MEMBERS

Lacy Upchurch, President Crossville

Danny Rochelle, Vice-President Nunnelly

Mrs. Catherine Via, Director-at-Large Bells

Jeff Aiken, Director-at-Large Telford

Charles Hancock, Director-at-Large Bumpus Mills

Malcolm Burchfiel, District I Newbern

Eric Mayberry, District II Hurricane Mills

James Haskew, District III South Pittsburg

Dan Hancock, District IV Smithville

David Mitchell, District V Blaine

Mrs. Jane May, State FB Women's Chairman Newbern

Dr. Joseph DiPietro, Vice-President for Ag University of Tennessee Knoxville

John Chester, YF&R State Chairman Martin

### **INSURANCE BOARD MEMBERS**

Jason Luckey, District I Humboldt

Marty Davis, District II Shelbyville

Jack Sanders, District III Charleston

Willard Brown, District IV Cookeville

Robert Earhart, District V Bristol

### TFBF REGIONAL FIELD SERVICE DIRECTORS

Joe McKinnon

Email: j\_mckinnon@bellsouth.net

Hugh Adams

Email: adamshugh@yahoo.com

Melissa Bryant

Email: <u>mbryant@tfbf.com</u>

Ryan King

Email: rking@tfbf.com

Eddie Clark

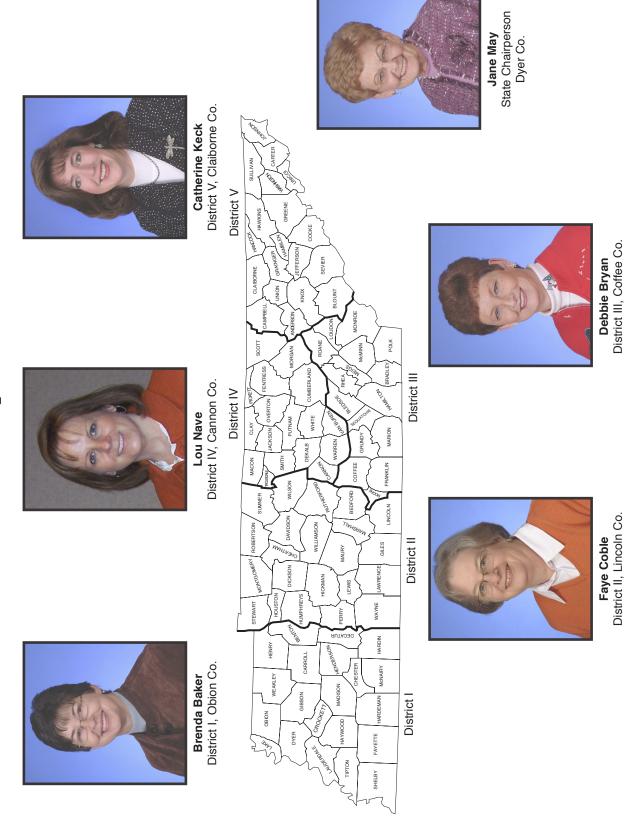
Email: eclark@tfbf.com

Jim Bell

Email: jbell@tfbf.com

# TENNESSEE FARM BUREAU

# Women's Leadership Committee



# **SECTION II**



Program Area

THIS REPORT COVERS WOMEN'S COMMITTEE ACTIVITIES FROM OCTOBER 1, 2009 TO SEPTEMBER 30, 2010.

## COMPLETE QUESTIONS AND <u>SCORE POINTS</u> IN BLANK PROVIDED ON LEFT. TOTAL POINTS ON PAGE $14\,$

TOTAL SCORE	COUNTY
TOTAL BOOKL	

### 2010 ACHIEVEMENT PROGRAM ON ACTIVITIES OF COUNTY FARM BUREAU WOMEN

1.	County organized with a County Chairman, elected according to suggested regulations or County Fara Bureau Bylaws. (15 pts.)
2.	(#) representatives who attended the 2010 District Farm Bureau Legislative Kick-Off Meeting, wh reported to Chairman at next County Meeting. (5 pts. each woman, 20 pts. maximum)
3.	(#) representatives who attended the 2010 District Farm Bureau Women's Meeting, who reported to Chairman at next County Meeting. (5 pts. each woman, 25 pts. maximum)
4.	Conducted meeting to plan county program for the year. Members reviewed/studied Farm Burea Women's Reference Handbook and 2010 Achievement Program and developed specific plans and writte program for the year outlining monthly activities.  1. Committee members in county (#) (10 pts. maximum – 1 pt. per member)  2. Women attending planning meeting (#) (20 pts. maximum – 2 pts. per member)  3. Volunteer hours worked by F.B. Women (#) hrs. (30 pts. maximum – 2 pts. per 100 hrs)
5.	(#) representatives at Statewide Women's Summer Conference, who reported to Chairman at nex County Meeting. (5 pts. per woman; 25 pts. maximum)
6.	(#) representatives who attended Women's Conference at the Annual Farm Bureau State Convention who reported to Chairman at next County Meeting (5 pts. each woman; 25 pts. maximum)
7A.	Held (#) regular monthly meetings of Farm Bureau Women's Leadership Committee. (3 pts. eac meeting; 30 pts. maximum)
B.	Use Women's Reference Handbooks at each county (#) meeting(s). (3 pts. each meeting; 30 pts maximum)
8.	Farm Bureau Women assisted with arrangements and other duties at Annual Meeting or other countywid Farm Bureau Meeting. (15 pts.)
9.	<ul> <li>Kept a scrapbook of county activities and displayed at:</li> <li>A. Summer Women's Conference and/or Farm Bureau State Convention (20 pts.)</li> <li>B. County Office (20 pts.)</li> </ul>
10.	(#) Monthly approved county Farm Bureau Women's Leadership Committee minutes filed monthly with county office secretary. (2 pts. per month; 20 pts. maximum)
ION	I TOTAL
PU	BLIC AFFAIRS - <u>300 Points Maximum</u>
11.	(#) Farm Bureau Women attended 2010 <b>County Policy Development</b> meeting, who reported to Chairman at next County Meeting. (5 pts. per woman; 35 pts. maximum)
12	Farm Bureau Woman served on County Farm Bureau Resolutions Committee (25 pts.)

	13.	Chairman at next County Meeting. (5 pts. each woman; 35 pts. maximum)	
	14.	4. Farm Bureau Woman served as Official Farm Bureau Voting Delegate to the 2009 State Farm Bureau Convention. (35 pts.)	
<ul> <li>Discussed articles in the TFBF News or TN Home &amp; Farm about Agricultural related in F.B. policies.</li> <li>(5 pts. per discussion; 40 pts. maximum)</li> <li>List subjects discussed in Farm Bureau Women's Leadership Committee Meetings:</li> </ul>		(5 pts. per discussion; 40 pts. maximum)	
	16.	Farm Bureau Woman served on Legislative Committee. (20 pts.)	
	17.	(#) Farm Bureau Women who visited the Legislature and/or County Commission in session. (5 pts. per woman; 25 pts. maximum)	
=	18.	Farm Bureau Women contacted their local, state or national officials in support of Farm Bureau policy.  (1) Number of different women making contacts (5pts. per woman; 30 pts. maximum)  (2) Number of contacts (3 pts. per contact; 30 pts. maximum)  (3) Number of different issues (5 pts. per issue; 25 pts. maximum)  List each issue: 1 2  3	
		3	
SECT	ION	II TOTAL	
III.		MMODITY PROMOTION/PUBLIC RELATIONS - <u>200 Points Maximum</u> cluding Farm/City Festival and County Media Relations)	
	19.	Women appeared on (#) different programs and gave talks on Farm Bureau or some phase of its programs at community, civic or other club meetings, or countywide groups. (10 pts. per presentation; 20 pts. maximum)	
	20.	Farm Bureau Woman appeared on (#) radio broadcasts, (#) TV shows, or publicity chairman who sent (#) articles to local newspapers on women's activities. (5 pts. each; 30 pts. maximum)	
	21.	Displayed <b>educational/promotional booth(s)</b> (Ex. County or Regional Fairs, in County Office, store window, grocery store, town square, or AFBF County Idea Exchange) (a) Number of booths/displays (10 pts. each; 20 pts. maximum) (b) Number of volunteers who manned the display (2 pts. each; 20 pts. maximum)	
	22.	Farm Bureau Women conducted or assisted in conducting (#) farm tours, luncheons, banquets or other programs to better inform county business, civic, education, and government leaders about today's modern family farm. (15 pts. per activity; 30 pts. maximum)	

	23.		imum) List each Commodity:
		2	4. 5. 6.
		3	6
	24.		your county sponsor "Food Check-Out Day"? List of activities: (30 pts. maximum)  1. Display (10 pts.)  2. Donation (10 pts.)  3. Publicity (10 pts.)  4. Collected coke tabs (10 pts.)
SECT	ΓΙΟΝ	III T	OTAL
IV.	AG	RICU	ULTURE IN THE CLASSROOM - 250 Points Maximum
	25.	Con	nducted recommended Ag in the Classroom Activities - 150 points maximum
		a.	Distributed curriculum notebooks or CDs to (#) teachers (Pre-K thru 12 <sup>th</sup> Grade) from "Plant A Seed In Tennessee" series. (3 pts. per teacher; 24 pts. maximum)
		b.	Conducted local AITC Teacher Inservice Workshop taught by outside teacher/presenter or by local teacher(s) who have attended "Ag Literacy Trainers Workshops at UTK, UTM, MTSU, TTU, APSU, ETSU, UTC, Jackson, Memphis, or Nashville.  (1) Number of teachers in local workshop (2 pts. per teacher; 10 pts. maximum)  (2) Number of teachers who attended "Ag Literacy" trainers workshop at state universities (UTM, UTK, MTSU, TTU, APSU, ETSU, UTC, Jackson, Memphis, or Nashville.) (5 pts. per teacher; 25 pts. maximum)
		c.	Contributions to AITC Foundation.  (1) Did county Farm Bureau/women's committee make contribution during the year? (10 pts.)  (2) Number of local donors to Foundation? (2 pts. each, 10 pts. maximum)  (3) Did your county donate an auction item and/or door prize for the Summer Conference?  (5 pts.)
		d.	Ag Ambassador Network – Active teacher ambassadors serving in schools (grades PreK-12) (2 pts. each, 20 pts. maximum)
		e.	Conducted countywide farm tours for school children.  (1) Number of Commodities or stations (2 pts. each, 16 pts. maximum)  (2) Number of Volunteer leaders involved in tour (2 pts. each, 20 pts. maximum)  (3) Is this a countywide tour? Yes No (5 pts.)  (a) Number of days for conducting tours (b) Number of children & parents attending (c) Number of teachers attending (2 pts. each, 10 pts. maximum)  (4) Conduct other individual tours? Yes No (1 pt. per tour, 5 pts. maximum)  Number of Tours Number of People (5) Mail to State Office Farm Day Report within 15 days of event (10 pts.)
	26.	Opt	tional Activities ( <u>100 pts. maximum</u> )
		a.	Distributed Farm Bureau Coloring Books(20 pts.)
		b.	Sponsored Adopt-A-Classroom projects. (#) (5 pts. per classroom; 25 pts. maximum)
		c.	Served as resource person in classroom (ex. Farm Friends). (#) (5 pts. per person; 25 pts. maximum)
		d.	Conducted Ag in the Classroom poster or essay contest.  Number of classrooms (5 pts. each class; 25 pts. maximum)

		Resource Guide) (10 pts. each; 20 pts. maximum)  1
		2
		f. Outdoor Classroom Garden:(10 pts.)
		g. Conducted other Ag in the Classroom activities: (10 pts.) Please List: Example: "Excellence in Teaching About Agriculture Award, classroom visit, or Ag Literacy Library"
SECT	ION	IV TOTAL
V.	COM	MUNITY HEALTH & SAFETY - <u>125 Points Maximum</u>
	27.	
		Did they complete:       Bulletin Board       Reports/Programs         Newspaper Articles       Other       (10 pts. each, 30 pts. maximum)
	28.	Does Women's Leadership Committee participate in promotion of better health programs?  (10 pts. each, 40 pts. maximum)  Check programs:  Rabies Clinic Blood Pressure Clinic Mental Health Mamogram  Blood Mobile Cancer Test Heart Drive Papsmear Test  Distribution of Wellness Materials Health Fair Stroke Detection Plus
		Hospital Volunteer Nursing Home Volunteer CPR Training
	29.	Conducted projects/programs in farm, home and highway safety. (10 pts. each, 40 pts. maximum)  Check projects:  Fire/Smoke Alarms First Aid Safety Kits Disposal of Chemical Containers  Back Braces Slow Moving Vehicle Signs Fire Extinguishers  Others Wellness Promotion Health Alert from TN Rural Health
SECT	ION	V TOTAL
VI.		ADERSHIP DEVELOPMENT - 130 Points Maximum
	30.	YF&R and Young People's Activities
	50.	a. Do you have an active YF&R Committee or County YF&R chairman who reports to your Board of Directors? (25 pts.)
		b. Elect or appoint a YF&R (young farm woman) Chairman as a member of county Women's Leadership Committee? (15 pts.)
		c. Did you assist with the Farm Bureau Young Farmer Award Program by: Selecting County Winner & sending application to State Office. (15 pts.) Sending delegate(s) to Young Farmers Conference. (10 pts.)
		d. Encouraged and selected participant(s) for YF&R Discussion Meet. (15 pts.)

		e.	Do Farm Bureau Women promote and encourage YF&R to participate in county Farm Bureau activities? (10 pts. per activity, 20 pts. maximum)
			List activities:
		f.	Do any Women's Leadership Committee members serve as 4-H, FFA, or FHA volunteer leaders? (#) (2 pts. each, 10 pts. maximum)
		g.	Do you use 4-H, FFA, FHA, and YF&R as volunteer in county FBW activities? (2 pts. each, 10 pts. maximum) List activities:
		h.	Do you sponsor 4-H or FFA activities? (5 pts. per activity; 10 pts. maximum)  List activities
SECT	ION	VI T	OTAL
VII.	CIT	TIZE!	NSHIP - <u>100 Points Maximum</u>
	31.	Mac	de a study of one of the following: (10 pts. maximum)
		a.	Voting laws and issues or how a bill becomes a law and the Constitution of Tennessee, Constitution of United States or the proper way to display our flag. (10 pts.)
		b.	Conducted one or more special activities in getting people registered to vote or in "Getting Out The Vote". (10 pts.)
	32.		pecial committee that worked with schools on citizenship and related activities by: <a href="mailto:pts.maximum">pts.maximum</a> )
		a.	Sending delegate(s) to the National Leadership Forum at Harding University. (15 pts. each, 30 pts. maximum)
		b.	Conducting a "Constitution Day" observance and/or distributing the booklet "What Does Pledge Of Allegiance Mean Teacher". (10 pts.)
		c.	Making available to schools and public libraries important books or study guides and audio visual material that will help people value principles of liberty and freedom. (10 pts.)
		d.	Conducting a County Citizenship Seminar or National Patriotism Week observance. (10 pts.)
		e.	Conducted other citizenship activities: (10 pts.) Please List: Example: "Meet Me At The Flag Pole or American Symbols"

33	3. "Reading Project – number of books read (Ext. (2 pts. per book, 20 pts. maximum) Please List:	amples: Patriotism, History, Citizenship)
34	4. Does your committee take active responsibility for preserving heritage by opening all Farm Bureau meetings with prayer and (20 pts.)	
SECTIO	N VII TOTAL	
	<u>1405 TOTAL POINTS</u> Blue = 1075 points or above Red = 725 points to 1074 point Green = 500 points to 724 poin *Honorable mention - less than 500	ts
	SCORE CARD - Possible Total Score (1	405 points)
Name of	County	
Signed:_		County Chairman
Signed:_		_County Farm Bureau President

# We're Having a Farm Day Tour!



Please return this form BEFORE your Farm Day Tour takes place to: Kristy Chastine TFBF Special Programs P. O. Box 313 Columbia, TN 38401-0313

### FARM DAY -- REPORT FORM

This form should be completed after your Farm Day Tour has taken place.

### NAME OF COUNTY FARM BUREAU:

NAME(S) OF FARM DAY COORDINATOR(S):

PHONE NUMBER OF COORDINATOR(S):

LOCATION OF TOUR:

DAY OF EVENT:

NAME(S) OF SCHOOL(S) PARTICIPATING:

TOTAL NUMBER OF STUDENTS:

GRADE LEVEL OF STUDENTS:

LIST OF DISPLAYS / ACTIVITIES:

1. 6. 2. 7.

3. 8. 4. 9.

5. 10.

NAMES OF OTHER ORGANIZATIONS PARTICIPATING:

1.

2. 3.

4.

5.

NAMES OF VOLUNTEERS (Please indicate which ones are Farm Bureau (FB) members):

4.

2. 5.

3. 6.

### HELP US HELP OTHER FARM DAY TOUR ORGANIZERS! TELL US ...

- WHAT WAS THE MOST UNIQUE THING (DISPLAY, ACTIVITY, ETC...) ABOUT YOUR TOUR?
- · WHAT IS THE MOST CHALLENGING PART OF ORGANIZING A FARM DAY TOUR?
- · WHAT IMPROVEMENTS WOULD YOUR GROUP LIKE TO MAKE FOR NEXT YEAR?

Mail to: Kristy Chastine
Tennessee Farm Bureau -- AITC
P. O. Box 313
Columbia, TN 38401



# TENNESSEE FARM BUREAU WOMEN "FARM CITY AND/OR OTHER ACTIVITIES" REPORT

Activity	
Date of Event:	No. of Farm Bureau Women who assisted:
Number of people you reach	ed with this activity:
Resource people used:	
Briefly describe the event (V	Vhat, where, when, how, why, etc.):
Signed:	Date:
County:	

# TENNESSEE FARM BUREAU WOMEN "FOOD CHECK-OUT WEEK" REPORT

Activity:		
Date of Event:	No. of Farm Bureau Women who assisted:	
Number of people you reached wit	h this activity:	
Resource people used:		
Briefly describe the event (What, w	where, when, how, why, etc.):	
Display & Materials Used:		
Promotion & Media Coverage:		
How many media reports resulted	from your Food Check-Out Week events?	
Newspaper Rad	ioTelevisionOther:	
Dollar amount of food donated:		
Dollar amount of monetary contrib	ution:	
Donation was made to:		
Signed:	_ Date:	_
County:		

### **SUGGESTED**

### **RULES AND REGULATIONS**

**OF THE** 

### **COUNTY FARM BUREAU**

### WOMEN'S LEADERSHIP COMMITTEE

### **SUGGESTED RULES AND REGULATIONS**

### OF

### COUNTY FARM BUREAU WOMEN'S LEADERSHIP COMMITTEE

### **ARTICLE I**

Section 1. Name - The name of this Committee shall be	County Farm Bureau Women's
Leadership Committee of the County Farm Bur	reau.
Section 2. Purpose - The purpose of this Committee is to assist in an adphases of the County Farm Bureau program agriculture; namely, better leadership, educational, social, and spiritual wholesome, healthful, and abundant life. To this end, this Committee w public.	which are of particular interest to women in opportunities, and the development of a more
<b>Section 3. Membership</b> - Membership in the Farm Bureau constitutes mof a Farm Bureau family are urged to take an active part in the activities	*
Section 4. Dues - There shall be no additional dues to the regular Farm	Bureau dues.
ARTICLE II	
<u>Section 1.</u> <u>County-wide Meetings</u> - County-wide meetings of the County may be held at any time upon call of the County Chairman. Regular more	*
<u>Section 2.</u> <u>Notice of Meetings</u> - Notice of all county meetings shall be practical.	e given as far in advance of the meeting as is
Section 3. Quorum - A quorum in any county-wide meeting shall consi	st of thirty percent of the committee.
Section 4. Voting - Each eligible voter shall be entitled to one vote. The	ere shall be no voting by proxy.

### **ARTICLE III**

Section 1. County Organizational Structure - The County Farm Bureau Women's Leadership Committee is a Committee of the county Farm Bureau. The program in the county is under the responsibility of the County Chairman of the County Farm Bureau Women's Leadership Committee who is responsible to the County Farm Bureau Board of Directors.

The duly elected and/or active members shall constitute the governing body with respect to activities of the Committee; however, matters of general policy shall be vested in the County Farm Bureau Board of Directors and all activities of the Committee shall be consistent with general policies of the Board of Directors.

Section 2. Representation - Members shall be encouraged to participate in the planning, programs and activities of the County Farm Bureau Women's Leadership Committee.

Section 3. Representation on the County Board of Directors - The County Chairman by virtue of the office shall become a member of the Board of Directors of the County Farm Bureau in accordance with the by-laws of the County Farm Bureau.

### **ARTICLE IV**

Section 1. Election of County Chairman and Vice/Co-Chairman - The County Chairman of the County Farm Bureau Women's Leadership Committee shall be elected jointly by the Directors of the County Farm Bureau and County Farm Bureau Women, meeting in a joint session as soon as practical following the annual election. The county chairman and vice/co-chairman must be a voting farmer member.

**Section 2. Method of Electing County Chairman** - The County Chairman of the County Farm Bureau Women's Leadership Committee shall be elected by secret ballot.

Nomination ballots shall be provided to each member of the County Farm Bureau Women's Leadership Committee, who will place the nominee of her choice on the ballot. These nominating ballots will be tabulated. If any one person on the nominating ballot shall receive a majority of the total votes cast, such nominee shall be declared nominated for election. In case no nominee on the nominating ballot receives the majority of all votes cast, the two nominees receiving the highest number of nominations shall be voted upon in a second ballot and balloting shall continue until one of the nominees receives a majority of the total votes cast. The procedure is in accordance with Robert's Rules of Order. The nominee receiving the majority of votes shall be declared the nominee for County Women's Chairman and recommended to the County Farm Bureau Board of Directors for election.

Section 3.	<u>Vacancy</u> - In case of vacancy in the office of county chairman from any cause, the County Board of Directors
of the	County Farm Bureau shall appoint a successor who shall serve until the next annual
election.	

### **ARTICLE V**

Section 1. Duties of County Chairman - The duties of the County Chairman shall be to serve as official delegate to the annual meeting of the County Farm Bureau Women's Leadership Committee of the State Farm Bureau and represent the County Farm Bureau at state or district meetings of the Organization; serve as chairman at all county meetings of the Committee; give special attention to the home and community interests of the Farm Bureau; cooperating with the County Family and Consumer Sciences Agent and others doing special work connected with the home and community welfare; to attend other meetings to which she is invited or has an obligation to attend; to cooperate and assist County Farm Bureau Women's Leadership Committee in developing and carrying out a well-rounded program; and to attend to such other duties that devolve upon the County Farm Bureau Women's Leadership Committee.

<u>Section 2.</u> <u>Duties of Committee Members</u> - The committee members of the County Farm Bureau Women's Leadership Committee shall be responsible for the program of the County Farm Bureau Women's Leadership Committee including but not limited to recruiting new Women's Leadership Committee members; to cooperate with the county chairman in the general program of the Committee; and to cooperate with the district Farm Bureau Director in carrying out the general Farm Bureau Program.

### **ARTICLE VI**

<u>Section 1. Order of Business</u> - The order of business at all meetings as far as possible shall be as follows:

Call to Order Report of Committees
Roll Call Unfinished Business
Devotional New Business

Pledge to Flag Elections and Appointments

Reading of Minutes Educational Programs

Report of Officers Adjournment

### **STATE**

## **RULES AND REGULATIONS**

### **OF THE**

### TENNESSEE FARM BUREAU

# WOMEN'S LEADERSHIP COMMITTEE

### RULES AND REGULATIONS

### OF THE

### TENNESSEE FARM BUREAU WOMEN'S LEADERSHIP COMMITTEE OF THE

# TENNESSEE FARM BUREAU FEDERATION as determined by THE TENNESSEE FARM BUREAU FEDERATION BOARD OF DIRECTORS

### **ARTICLE I**

**Section 1.** Name - The name of this Committee shall be the Tennessee Farm Bureau Women's Leadership Committee of the Tennessee Farm Bureau Federation.

<u>Section 2. Purpose</u> - The purpose of this Committee is to assist in an active, organized way in carrying forward those phases of the Tennessee Farm Bureau Federation program which are of particular interest to women in agriculture; namely, better leadership, educational, social, and spiritual opportunities, and the development of a more wholesome, healthful, and abundant life. To this end, this Committee will cooperate with any organization, private or public.

<u>Section 3.</u> <u>Membership</u> - Membership in the Farm Bureau constitutes membership in this Committee, and all members of a Farm Bureau family are urged to take an active part in the activities of this Committee.

All rules as to eligibility and classification of membership, and the rights of voting and holding office in this Committee shall be the same as those in effect for membership in Farm Bureau.

Section 4. Dues - There shall be no additional dues to the regular Farm Bureau dues.

### **ARTICLE II**

<u>Section 1.</u> <u>Annual Conference</u> - The annual conference of the Tennessee Farm Bureau Women shall be held in connection with the annual State Convention of the Tennessee Farm Bureau Federation.

<u>Section 2.</u> <u>District Conferences</u> - District Conferences in the five major districts may be held at the discretion and with the approval of the State Women's Leadership Committee, hereinafter provided for, under the direction of the District Representatives on the State Women's Leadership Committee.

Section 3. House of Delegates - The House of Delegates of the Tennessee Farm Bureau Women of the Tennessee Farm Bureau Federation shall be the Chairmen of the various County Leadership Committees who shall serve as official delegates to the annual conference. In the event that the County Chairman cannot serve as a delegate to the annual conference, the County Farm Bureau Board of Directors may appoint an alternate to serve as a delegate with all the rights and privileges of the County Chairman. In addition to the regular delegates from the counties, the regularly elected members of the State Women's Leadership Committee shall be delegates-at-large with all the privileges of any other delegate.

Section 4. Voting - Each delegate shall be entitled to one vote. There shall be no voting by proxy.

**Section 5. Notice of Meetings** - Notice of the annual conference shall be given by mail to each county delegate as far in advance as practical.

**Section 6. Quorum** - A quorum in any annual conference shall consist of representatives from thirty percent of the organized county Farm Bureaus in the state.

### ARTICLE III

<u>Section 1. State Leadership Committee</u> - The **State** Women's Leadership Committee of the Tennessee Farm Bureau Women of the Tennessee Farm Bureau Federation shall be composed of the Chairman and duly elected District Representatives from each of the Farm Bureau districts of the state, and a Vice-Chairman to be elected by the Delegate Body from members of the regularly elected State Advisory Committee to serve in the absence of the State Chairman.

### **ARTICLE IV**

<u>Section 1.</u> <u>Election of Committee</u> - The State Chairman of the **State** Women's Leadership Committee and the five District Representatives on the Committee and Vice-Chairman are to be elected annually at the annual conference by voting delegates.

<u>Section 2.</u> <u>Election of Chairman</u> - The State Chairman of the Tennessee Farm Bureau Women's Leadership Committee shall be elected by secret ballot from the voting delegates to serve for one year or **until a successor is elected**. The election of the State Chairman shall precede the election of District Representatives and shall be elected in the following manner:

Nominating ballots shall be provided to each voting delegate who will place in nomination by writing the name of the nominee of her choice on the ballot. These nominating ballots will be tabulated. If any one person on the nominating ballot shall receive a majority of the total votes cast, such nominee shall be declared elected. In case no nominee on the nominating ballot receives the majority of all votes cast, the two nominees receiving the highest number of nominations shall be voted upon in a second ballot and balloting shall continue until one of the nominees receives a majority of the total votes cast. This procedure is in accordance with Robert's Rules of Order.

<u>Section 3.</u> <u>Election of District Representatives</u> - Each of the five Farm Bureau districts shall elect a representative on the State Women's Leadership Committee. The election of district representatives shall be by secret ballot and in the following manner:

Caucuses shall be held of voting delegates for each of the five districts. Nominating ballots shall be provided to voting delegates in district caucuses and nomination and election shall be conducted in the same manner set forth for the election of the State Chairman. District Representatives selected in this manner shall be submitted to the entire Delegate Body following the caucus for ratification of the Delegate Body.

<u>Section 4.</u> <u>Election of Vice-Chairman</u> - The election of Vice-Chairman shall be by secret ballot and in the following manner: Nominating ballots shall be provided for voting delegates, and nomination and election shall be conducted in the same manner as set forth for the election of the State Chairman.

<u>Section 5. Vacancy</u> - In case of vacancy on the **State** Women's Leadership Committee from any cause, the **State Board of Directors** of the Tennessee Farm Bureau Federation shall appoint a successor who shall serve until the next annual conference of the Tennessee Farm Bureau Women.

### **ARTICLE V**

<u>Section 1.</u> <u>Duties of Chairman</u> - The duties of the Chairman shall be to preside at meetings of the **State** Women's Leadership Committee and all state meetings of the Committee and to give special attention to the women's interest of the Farm Bureau cooperating with agricultural agencies and others doing special work connected with home and community welfare; to attend Farm Bureau and other meetings over the State and present the purposes of the Committee and fulfill other duties and services.

<u>Section 2.</u> <u>Duties of Committee Members</u> - The duties of the district members are to serve as chairman of any district conferences of the Tennessee Farm Bureau Women; to represent their respective districts on the State Women's Leadership Committee; to visit meetings of county Farm Bureaus and other meetings to which they are invited or feel an obligation to attend; to cooperate with and assist county Farm Bureau women in developing and carrying out

a well-rounded program; to attend such other duties that evolve upon a member of the State Women's Leadership Committee

<u>Section 3.</u> <u>Secretary and Duties</u> - The <u>State</u> Women's Leadership Committee shall select a Secretary to the Committee who may or may not be a member of the Committee. The Secretary shall keep a complete record of all meetings of the State Women's Leadership Committee and carry out all other duties that usually pertain to this office.

### **ARTICLE VI**

**Section 1. Budget** - The Committee shall submit a tentative budget annually to the Board of Directors of the Tennessee Farm Bureau Federation for suitable appropriation for the maintenance and development of the Committee. The Committee shall be operated within the Budget approved by the Board.

<u>Section 2.</u> <u>Per Diem and Expenses of Chairman</u> - The Chairman shall receive expenses and per diem when traveling outside her own county on Farm Bureau, Farm Bureau Women, or related activities at the same rates, amounts, and subject to same conditions as paid for members of the Tennessee Farm Bureau Federation Board of Directors.

<u>Section 3.</u> <u>Per Diem and Expenses of District Members of State Women's Leadership Committee</u> - District members of the Committee, when traveling outside their own counties in the interest of Farm Bureau and the Tennessee Farm Bureau Women, shall be reimbursed for traveling and subsistence expenses as determined by the Tennessee Farm Bureau Federation Board.

All requests for assistance received by district members to attend meetings outside their own district shall be approved by the President of the Tennessee Farm Bureau Federation or his designee.

### **ARTICLE VII**

**Section 1. Representative on Board of Directors, Tennessee Farm Bureau Federation** - The Chairman of the Tennessee Farm Bureau Women's Leadership Committee shall be recommended to the Delegate Body of the Tennessee Farm Bureau Federation as a Director of the Tennessee Farm Bureau Federation as prescribed in the Tennessee Farm Bureau Federation Bylaws.

<u>Section 2.</u> <u>Representation at Annual Meeting of the American Farm Bureau Women of the American Farm Bureau Federation</u> - Voting Delegates to the Annual Meeting of the American Farm Bureau Federation Women of the American Farm Bureau Federation, the number depending upon the number of Voting Delegates permitted shall be selected as follows:

The State Chairman and the five District Chairmen shall serve automatically as voting delegates. The State Leadership Committee shall recommend to the Board of Directors the appropriate number of additional voting delegates and alternates. In as much as possible, these delegates shall be elected equally from each of the five districts from County Women's Chairmen, Committee members, or YF&R women who have registered to attend the AFBF Annual Meeting before or during the TFBF Annual Meeting.

An effort will be made to give the opportunity to serve as a voting delegate to as many different women in as many different counties as is possible and practical. A reimbursement of \$250 per delegate will be allocated to each of these additional voting delegates upon return from the AFBF Annual meeting.

If the above procedure is found to be impractical for the selection of voting delegates during any annual meeting, it is the responsibility of the State Women's Leadership Committee to recommend an alternate selection procedure to the TFBF Board of Directors

### Section 3. Order of Business - The order of business at all meetings, as far as possible, shall be as follows:

Call to Order Report of Committee

Roll Call Other Reports

Devotional Unfinished Business
Pledge to Flag New Business

Reading of Minutes Election and Appointments

Report of Secretary Adjourn

<u>Section 4.</u> <u>Amendments</u> - These Rules and Regulations may be amended, repealed, or altered, in whole or in part, at any official meeting of the Board of Directors of the Tennessee Farm Bureau Federation.

**Note**: The above rules and regulations were last amended and revised Monday, November 5, 2007.

# **SECTION V**



# **Agriculture In The Classroom**

### **Farm Tour Order Form** Item(s) Requested **Price** Quantity (Cost) I Met a Farmer Today! Stickers (Roll of 2" stickers) \$9.00/500 Tennesseed Stickers \$12.50/250 (Roll of 3" stickers) Farm Facts Book \$2.25 each Bookmarks \$5.00/100 **Coloring Books** \$31.25/125 (grades K-2) comes in boxes of 125 Farm Facts Pencils \$22.00/144 (10 sayings - assorted colors) Farm Facts Pocket Guide \$10.00/100 (4"x3" pocket cards) Plastic Bags \$22.00/100 $(12 \times 15 \times 1)$ Fortune Cookies \$32.50/325 (while supplies last) TOTAL: Farm Tour Date County\_\_\_\_ C/OName \_\_\_\_ UPS Mailing Address \_\_\_\_\_ Send to: AITC c/o Teresa Ragsdale Please send request for materials three (3) weeks

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prior to Farm Tour date, if possible.

PO Box 313

Columbia, TN 38402

### Farm Bureau Visa AITC Credit

County	
Amount of Credit \$	
*Cost of AITC Materials \$	
Countywide Farm Tour Check Request \$	
Date of Farm Tour	Number Expected
Credit to be carried over to the next order \$ _	

### PLEASE MAIL OR FAX YOUR ORDER TO FAX # 931-388-5818

Some items have to be ordered from the American Farm Bureau. Please send or call request for materials (3) weeks prior to Farm Tour date, if possible.

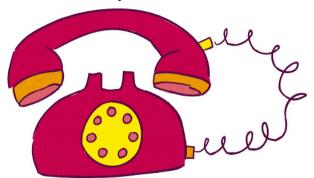
<sup>\*</sup> Credit can be applied to any AITC materials you have not paid for.

<sup>\*\*</sup> Complete and return with your order request.

<sup>\*\*\*</sup> Credit must be used during 2010 (by December 31st).

<sup>\*\*\*\*</sup> Receipt is needed for Farm Tour check request.

### GOT A QUESTION?



JUST GIVE US A CALL!

### CONTACT:

### Tennessee Foundation for Agriculture in the Classroom

- Charles Curtis Director of Special Programs (931) 388-7872, ext. 2216
- Chris Fleming
   AITC State Coordinator
   Associate Director of Special Programs
   (931) 388-7872, ext. 2759
- Kristy Chastine
   FBW State Coordinator
   Associate Director of Special Programs
   (931) 388-7872, ext. 2214

### TFBF State Women's Committee

- Jane May Chairperson (731) 627-2800
- Brenda BakerDistrict I(731) 536-5442
- Faye Coble
  District II
  (931) 425-6219
- Debbie Bryan
  District III
  (931) 728-9659
- Lou Nave District IV (615) 563-6306
- Catherine Keck District V (423) 626-4862

# sennessee Farm Bureau Women's Organization The Tennessee Foundation for Agriculture in the Classroom Sponsored by and

## POSTER CONTEST

THEME (must be included on poster): "Where Po We Get Our Food?"

### ELIGIBILITY:

Tennessee 4th Grade Students

### GUIPELINES:

- Poster size must be 14" x 22", which is half of a full poster sheet.
- Poster may be horizontal or vertical.
- Print on back of the poster the following information:
  - Your First and Last Name
  - Parent's Name
  - Address
  - Telephone Number
  - School
  - Teacher's Name
  - County
- Do not use objects raised over 1/8" from surface.
- Do not use well-known or copyright characters.

### **PEAPLINE:**

All posters must be <u>received</u> in the Tennessee Farm Bureau Federation State Office by 5:00 pm on April 23, 2010.

### AWARDS: COUNTY CONTEST:

The first place winner from each county is eligible to have his or her winning entry submitted to the state contest.

Counties may use their own discretion in deciding upon awards and means of recognition for their respective county winners and participants.

### STATE CONTEST:

First Place: \$300 Second Place: \$200 Third Place: \$100

 All posters submitted to the state contest will become the property of the Tennessee Farm Bureau Federation and the Tennessee Foundation for Agriculture in the Classroom. They will be used for promotional purposes.



Poster contest state winners were recognized at the TFBF State Women's Summer Conference in June. Shown from left to right are Junior Childress from Claiborne County who placed third; Abby Long from Hawkins County who won second place; and state winner Reggie Stratton from Grainger County.

### ESSAY CONTEST

### THEME:

"What is a Farmer?"

### ELIGIBILITY:

Tennessee 7th Grade Students

### GUIPELINES:

- 300 words minimum; 500 words maximum.
- Must be typed and double spaced.
- Type style must be in Times (Times New Roman, etc...)
- Maximum point size is 12 point.
- Maximum one inch margins.
- Include a cover page with the following information:
  - Your First and Last Name
  - Parent's Name
  - Address and Phone Number
  - School
  - Teacher's Name
  - County

### DEADLINE:

All essays must be <u>received</u> in the Tennessee Farm Bureau Federation State office by 5:00 pm on April 23, 2010.

### AWARDS:

### COUNTY CONTEST:

The first place winner from each county is eligible to have his or her winning entry submitted to the state contest.

Counties may use their own discretion in deciding upon awards and means of recognition for their respective county winners and participants.

### STATE CONTEST:

First Place: \$700 Second Place: \$500 Third Place: \$300

 All essays submitted to the state contest will become the property of the Tennessee Farm Bureau Federation and the Tennessee Foundation for Agriculture in the Classroom. They will be used for promotional purposes.



Essay contest state winners were recognized at the TFBF State Women's Summer Conference in June. Shown from left to right are Joe Bivens from Monroe County who placed third; Courtney Jones from Franklin County who won second place; and state winner Shelby Christian from Van Buren County.